

CPF Minutes Oct 20, 2020

Attendance – MJ Nam, Carolyn van Kleek, Jill Herbert, Helene Hewitt, Val Ulliac, Christina Baron, Ady Arbuckle, Vania Lloyd

Regrets – Connie Hamelin

Call to order at – 1002 am by Jill Herbert

1. Welcome new member Christina Baron, introductions from board.
2. Review February Minutes - remove Ady Arbuckle from attendance add Carolyn van Kleek.
 - a. Ady motion to accept minutes with corrections, Val Ulliac 2nd, motion carried
3. Treasurer report Val Ulliac
 - High school cashed grade 9 French field trip substitute teacher payment of \$ 1434.00, MJ confirmed returning \$1434 via cheque when payable info received, Val to discuss details with MJ Nam.
 - La tiere Deposit \$720.83 cashed Oct 17/2019, Connie to contact La Tiere to get our deposit back, Ady motion to ask La Tiere if they can provide a “French information session / virtual field trip” type event in lieu of reimburse for all French classes.
 - \$1441 from The Lunchbox of Ardrossan cashed for carnival food items (Hot Lunch okay to wait for– pay back to Hot Lunch, will discuss at next meeting if there is need for sponsorship)
 - Current acct balance – August 31 - \$3540.14
4. New Business
 - a. MJ Nam request sponsorship, Val Ulliac motion to pay \$250.00 grade 12 French immersion student Vania 2nd motion. Motion approved. Moving forward plan to provide cheque in June to MJ Nam for same sponsorship, pending finances. MJ Nam to provide recipient information to Val Ulliac.
5. Admin report – Helene Hewitt
 - a. Mme Bouchard applied for French grant again, approved \$1200, to have French Singer /Fiddler, (November date to be determined) Will fiddle (no singing due to covid) to all French classes.
 - b. Trained all French staff on new French screening tool, (French reading tool used to asses baseline skills, interventions, progression, check 3 times through-out the year)
6. Admin Report - MJ Nam
 - a. Ardrossan Jr/Sr cohort schools looking at using the same screening tool, specifically for grade 7 students.
 - b. Delf exam - still pursuing the delf exam at ARD Jr/Sr, Delf provides international recognition, will continue to have ARD students write. Must have a “sit in” style exam, tentatively in June for 2021 year. (2020 ARD had 24/43 write exam in covid safe style)

Ady question MJ about reimbursement of grade 12 members' exams as previously voted on. MJ Nam to look into same and confirm exam written / cpf membership enrollment.

7. Fundraising-

- a. Purdy's fundraiser – could we still send order form home,
- b. no cash transactions
- c. Elementary school students can pre-order through hot lunch
- d. etransfers can be sent to us, (Val to determine if cpf acct accepts etransfers)
- e. Jr/Sr paper order form or email order out to all school, determine etransfer acct for same.
- f. Offer pickup at elementary school during day with hot lunch delivery or can deliver to jr/sr if want. Have 1 evening event to pick up too.
- g. Sub-committee to meet next week
 - i. Carolyn will contact Purdys with deadline
 - ii. Val to determin banking info
 - iii. Discuss how to do online order for jr sr students, can email in with payment

Agenda additions for next meeting – Grade 4, decodable books, cpf membership drive, and scholarship date.

Next meeting – Nov 17 – 10 am

Meeting adjourned 1040