
ARDROSSAN JUNIOR SENIOR HIGH SCHOOL

MINUTES

from School Council Meeting
Monday, January 22, 2024
6:30 PM

In Attendance:

Jackie Anderson (Vice President)
Jill Herbert
Lonnie Hicks (Vice-principal)
Vania Lloyd
Jennie March (President)
Susan Miller (Trustee)

M J Nam (Principal)
Tracey Stock (teacher representative)
Lisa Slywka (Secretary)
Val Ulliac
Anne Wasylyshen (COSC Representative)

1. **Call to Order** – meeting called to order at 6:38 PM by Jennie Marsh
2. **Welcome and Introduction**
3. **Approval of Agenda** – motion to approve made by Jackie Anderson
4. **Review & Approval of Minutes** - from November 20, 2023 meeting, motion to approve made by Val Ulliac, seconded by Vania Lloyd
5. **COSC Report** – Anne Wasylyshen presented a summary of the January 10, 2024 meeting
 - Alberta School Council’s School Council Award Recognition Program application deadline is February 1, 2024
 - ASCA workshops can be paid for with the \$500 ASCA Engagement Grant – grant application deadline is January 31, contact Emma Small (reiterated by Susan Miller in her report)
 - ASCA AGM, Conference is April 26-28, new board will be elected April 28
 - The majority of the January 10 meeting was spent discussing the EIPS Annual Education Results Report – EIPS Assoc. Supt. Ryan Marshall was there to interpret report purpose, data
 - Caregiver Education Series continues January 31 with “Body Image and Eating Disorders”
 - More information on these topics can be found via the [ASCA website](#)
6. **Trustee Report** – Susan Miller
 - This year’s assurance reviews, which take place annually in November/December – method changed so that trustees visited schools – enjoyed going to designated schools and informally discussing in small groups over doughnuts and coffee
 - Biggest takeaway – advocacy for Reset rooms, opportunity for Reset room supports to go to the schools rather than parents having to take students to supports
 - EIPS board report published and distributed at meeting, available via the [EIPS website](#)
 - Jim Suter has submitted resignation as he is no longer living in his ward – other trustees will take on his duties, no byelection will be held
 - Attended December Christmas concerts, including Ardrossan Jr/Sr – thoroughly enjoyed and was impressed with the dedication of students and teachers reflected in the performance
 - January 8 meeting with ATA Local 28 executive re: mutual support, shared advocacy of public

education

- January 10 – PD session with Jodi Lobana re: risks, implications of “rapidly evolving” AI practices
- January 19 – field trip with Alberta Minister of Technology and Innovation, Nate Glubish, to Bev Facey HS to see their fabrication and robotics labs, speak with the Cyber Defence and Robotics Teams members
- February 1 – EIPS new student and Kindergarten registration opens
- February 8-21 – EIPS returning student registration opens
- Results of parent survey on curriculum from Fall 2023, 13,000 responses received
 - One finding indicated that parents want a stronger focus on history and global events in the new SS curriculum
- Re: decisions regarding new French Immersion school locations:
 - Gr 10-12 will relocate to Salisbury Composite HS starting in the 2026-27 school year, once the new replacement school is built
 - Attendance boundaries for Lakeland Ridge School (K-9) will be adjusted for the 2026-27 school year
 - Attendance boundaries for FI students living in the Cambrian Crossing residential area – FI K-9 students will attend Sherwood Heights starting in 2024-25

QUESTION: Who would send their kids from Cambrian Crossing to Ardrossan?

Ms. Miller – boundaries are based on older demographics, this will be rezoned

QUESTION: how often does the board revisit boundaries – is it reactive, by demand, or is it routine?

Ms. Nam – there are established feeder systems, so boundaries are set to ensure that both feeder students and those living near the school can attend. Ultimately, boundary adjustments are done so that every student has a space.

QUESTION: the replacement school will replace Sherwood Heights and Ecole Campbelltown, yes?

Ms. Nam: yes, elementary will be single track, and junior high will be dual track based on Alberta Ed requirements that the schools provide the same grade levels – no conversion to high school, for example

QUESTION: are shovels in the ground [for the replacement school]?

Ms. Nam: no not yet

Ms. Miller: shovels will go in the ground in April 2024

7. **Student Council Report** – Ms. Nam for Bailey Anderson

- Homecoming Dance was a success – thank-you cards were written for and delivered to teachers who supervised; council members who helped with setup and takedown got pizza; cost of event: \$271.16
- Christmas events:
 - Canned food drive with 3x points awarded for most-wanted donations – winning class got a Royal Pizza party
 - Volunteers who helped to sort and load donations, take down Xmas decorations December 22 were treated to pizza
- Valentines events:
 - Crush cans on sale in Grad Hall Feb 12-13, to be delivered to classes Feb 14
 - Prize wheel set up Feb 14 with proceeds to A Safe Place
 - Estimated cost of event: \$369.77
- Other info:
 - “greater emphasis has been placed on morning attendance as executives give their

reports" then

- SC members received their hoodies/crewnecks
- Only 1 SC meeting took place in January (17th) due to exams
- SC group photo taken and will be hung in the Reset Room

8. **Teacher Report** – Ms .Stock

- Students are working very hard, giving their best for final assessments; teachers wish them the very best on their finals
- Teachers are providing reassessments on an as-needed basis
- All teachers are looking forward to meeting their new students and will miss their Semester 1 students
- New student teachers start February 5

9. Mr. Hicks

- Band parent meeting during week of Jan 15-19
- Band parents are donating monies for new chairs for band setup for gym concerts – school will pay 1/3, council 2/3
- During the parent council meeting on January 22, 2024, Mr. Hicks shared information about upcoming Ardrossan Music Parents' Society initiatives. He advised the Ardrossan Parent Council that had donated \$2500 to procure 250 folding chairs and 5 storage carts to AJS. These chairs/carts will be used for music concerts and will be available for other school functions. This investment will lower the cost of future events at AJS. Mr. Hicks also advised council that, in association with the Ardrossan Football Parents, preliminary work was underway preparing for a casino in May, 2024.

10. **Administration Report** – Miss MJ Nam

- **Apologies for Ms. Williamson's absence, report on grad activities below**

Grad Report – January 22, 2024

Grad Portrait Booking is now available (<https://gradphotos.ca/classes/ardrossan/>). Students are able to book a regular appointment or an enhanced appointment. The difference is the cost (\$30 vs \$40) and that with an enhanced appointment students are able to have some of their photos taken with a friend or family member or even the family pet. Photos will be taken Feb. 12-16 with retakes on March 4-6. Students should be submitting group photos from elementary school, junior high and high school. These can be photos of field trips, birthday parties, athletics, band, drama, etc. Send in any and all memories students have together as a graduating class.

February 1-7: Students should come to the office to be measured for their grad gown.

February 1-16: Grad song nominations will be accepted.

February 7-13: Students should submit their baby photo and their grad quote for the yearbook

- Delighted to welcome 5 student teachers from February-April
- A small amount of money from Alberta Ed is coming to fund a new fulltime teacher to take counsellors and vice principals teaching assignments for Math 20-3, Science 14, Reset Room supervision
- STAR reading assessment will take place in Semester 2 – reading and some Math
- EIPS high school information night took place January 15 at Park Church and January 17 for French Immersion students – provided an overview of HS life – open to parents of children of all ages, information and power point available via [EIPS website](#)

11. **New Business** – Ms. Nam

- 2024-25 fee schedule review
 - Available on the Ardrossan Jr/Sr High [school website](#), will detail all that is available – will prioritize by demand, hope to have timetable and class offerings established well before August
 - Staff worked very hard to keep any increases to a maximum 5% if any was needed
 - Foods is the exception – a 12% increase in Foods-related fees was required due to food costs
 - New fee for Drama, \$10 for consumables
 - JHS Musical Theatre, HS Film Studies, HS Sports Medicine courses will be offered starting in 2024-25 based on student demand/request – single-credit modules will be delivered
 - New courses are determined by student request and availability of teachers to deliver course curriculum

QUESTION: will HS electives like Welding help students with post-secondary placement?

MS. Nam: options give students the opportunity to try something new, are encouraged to leave their comfort zone. Students are encouraged to try the option for a few classes before they decide they don't like it.

- Budget is not large enough to offer all options, so options will be offered based on student demand

QUESTION: can more than one class of Sports Medicine, anticipated to be popular, be run?

Ms. Nam: consideration will be based on demand, also dependent on student timetable priorities, pathways. FI students are scheduled first due to their increased core course obligations

QUESTION: Will Wildlife 10 be run?

Ms. Nam: if there is enough demand, yes

- Fees for options and field trips are mandated by Alberta Education, schools must not exceed them
- Field trip fees are set by the venue; most have education fee frameworks, but others, like West Edmonton Mall, do not
- Grad – fundraising is for the dance and other events, grad fees are for the gown, mortarboard, stole, etc.

QUESTION: is there a way for the band field trip info session to include fee info?

MS. Nam: yes, this is a school clerical error, and this will be adjusted

- Marine field trip will take place with Vegreville Composite High
- Sports team fees are higher due to the low number of students on each team, still competitive in comparison to elite or community fees

QUESTION: why are the jersey rental fees so high? \$51.50 for rental of home and away jerseys

Ms. Nam: that seems high, will check and contact inquirer directly

- Sr high varsity team fees are higher due to out-of-town tournaments – hotel, transport, some meals included in the fees
 - Referee fees have increased significantly due to demand
 - A small school like us, to run 12 teams, requires significant source allocation – some teachers will coach, others will act as team administrators/liaisons with coaches from the community
 - Part of the reason that fees are NOT increasing is that EIPS has received an unprecedented number of fee-waiver requests this year
 - Ms. Nam will be sending out the fee schedule to families via email
- Ms. Nam will be taking over Director, HR position with EIPS as of April 1. A transition plan will be put in place for a new principal. March will be Ms. Nam's last council meeting and is looking

forward to enjoying every moment with the students for the time that remains
QUESTION: will you still attend the Quebec trip?

Ms. Nam: yes, and Mr. McRae or Mr. Cooper will be supervising with Ms. Nam

12. Old Business – none

13. CPF Report – no meeting was held on this date

- New board was voted in earlier this evening
- More effort to get parents involved at the JH/SH levels
- Carnivale February 29 at EA, JH/SH students from Ardrossan Jr/Sr High School will help
- CPF has pledged to donate \$1,500 to the Quebec trip to help with substation costs

14. Next Meeting – March 18, 2024 at 6:30 pm

15. Adjournment – moved by Jackie Armstrong, meeting was adjourned at 7:32 PM by Jennie March